



## Children's Partnership Senior Officers Group

**Monday 5<sup>th</sup> October, 15:00 – 17:00**

Directorate Boardroom (D14), Sandfield Centre,  
Sandfield Road, Lenton, Nottingham, NG7 1QH

### Attendees

Ian Curryer (Chair)	Acting Corporate Director of Children's Services
Candida Brudenell	Director, Children's Trust Transition Programme
Jean Pardoe	Chief Executive, Connexions
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
Craig Berens	Director of Programmes, Nottinghamshire YMCA
Colin Monckton	Head of Improvement and Policy, Children's Services
Katy Ball	Early Intervention Programme Manager
David Stockwell	Pathfinder Project Manager, Children's Services
Holly Sheppard (minutes)	Early Intervention Programme Administrator

### Apologies

Andrew Kenworthy	Chief Executive, NHS Nottingham City
Janet Sheard	Chief Operating Officer and Executive Nurse, CitiHealth Nottingham <b>Representation:</b> Lyn Bacon, CitiHealth Nottingham
Shaun Beebe	Chief Superintendent, Nottinghamshire Police
Paula Webber	Deputy Area Director, Nottingham Learning and Skills Council <b>Representation:</b> Alex Reader, Learning and Skills Council

Item	Detail
1	<u>Welcome and apologies</u> Apologies noted as above.
2	<u>Minutes, matters arising and Action Log</u> It was noted that the following items will be taken to the Children's Partnership Board on October 15 <sup>th</sup> : <ul style="list-style-type: none"> <li>▪ New membership</li> <li>▪ Children and Young People's Plan (CYPP) refresh</li> <li>▪ Local Safeguarding Children Board (LSCB) update</li> <li>▪ Performance report (including economic resilience)</li> </ul> <p>Draft outcomes of the Common Area Assessment (CAA) have been received and are currently looking positive. These are embargoed, along with the Ofsted outcomes, until December 10<sup>th</sup> 2009.</p> <p>It was noted that all actions are complete or on track.</p>
<b>Items for the Board</b>	
3	<u>Revised Children and Young People's Plan (CYPP)</u> The full revised text and action plans were circulated to the Group prior to the meeting. The Group were asked to review the report and to approve the following changes to

- allow the report to be taken the Children’s Partnership Board on October 15th;
- Reference has been made to the Sustainable Community Strategy (SCS) and the CYPP’s role in delivering its 2020 Strategy in respect of the *Family Nottingham* theme.
  - The importance of raising the aspirations of families suffering from multiple deprivation has been emphasised – a sixth strategic objective has been added.
  - The new governance arrangements and the leading role now played by the Children’s Partnership Board have been documented.
  - Early Intervention developments and the use of the Common Assessment Framework (CAF) since early 2008 have been explained.
  - The economic downturn and Laming 2 are referred to as major influences shaping the demand for and delivery of children and young people’s services.
  - The text has been generally revised to reflect where the Partnership is currently.

The Group were asked for their views on the delivery plans and an oversight on these being taken forward to the Board. The Group supported this.

It was suggested that it would be useful to be able to reference cross-cutting issues e.g. black, minority and ethnic (BME), aspirations etc. CM noted that this will be possible in the performance reports.

The present members supported the refresh and delivery plans and were happy for the item to be taken to the Board. It was agreed that as some of the key partners were not represented at the meeting, they would be given until noon on Thursday 8<sup>th</sup> October to send any feedback to HS.

IC will present the item at the Children’s Partnership Board.

The longer term intention of the CYPP was discussed. It was noted that teenage pregnancy and 14-19 targeted services should be represented in the plan in a way that is extractable. Aspirations is currently a notion that is woven though the plan but future plans will include a more formalised plan for raising aspirations throughout the City and will link with the *Family Nottingham* theme.

**Items for discussion**

- 4 Early Intervention Programme (Katy Ball)  
 Governance realignment of the Early Intervention Programme was proposed. The proposal included that the current Early Intervention Core Group is disestablished and an Early Intervention Programme Board is created.
- To provide a route for clear decision making and accountability, it is proposed that the Programme Board continues to represent all Theme Partnerships but is aligned formally through the Children’s Partnership on behalf of One Nottingham due to the strong link with the cross-cutting aspiration theme and *Family Nottingham* priority of the Sustainable Community Strategy (SCS). The proposed responsibilities and membership of the Early Intervention Programme Board were distributed to the Group.
- The Group approved the above governance realignment proposal.
- The second recommendation was that the Group note the progress of the Programme and any emerging work and escalated risks.
- The Group reviewed the Programme update and agreed that it was the level of information which they would like to receive in the future.

	<p>As the Early Intervention Programme provides an update to the One Nottingham Board bi-monthly, it was agreed that the same update would be sent to the Group in the One Nottingham format to avoid duplication. A Children's Partnership report front sheet should be added including bullet points of information for the Group to note.</p> <p>It was agreed that the Early Intervention Programme would provide an update to the Children's Partnership Board twice a year. The report will initially come through the Senior Officers Group where any amendments will be made before going to the Board as an item for information (no attendance/presentation required). It was also agreed that an annual report would be presented to the Board.</p> <p>Voluntary Sector representation on the Early Intervention Programme Board was discussed. It was agreed that a representative would be nominated annually. KB to contact CBerens to nominate the first representative.</p> <p>It was agreed that the next Early Intervention item will update the Group on the performance of the Programme's 16 projects including impact and early indicators of success.</p>
5	<p><u>Commissioning Decision Making Process (Candida Brudenell)</u>  The report seeks to formalise the process of consultation with partners and link the commissioning process into the established governance structure across the Children's Partnership. A flow chart for commissioning decision-making was distributed to the Group prior to the meeting. This recommended way of working seeks to rectify current issues by ensuring consultation with the portfolio holder and partners at the earliest opportunity in the process.</p> <p>An Accountable Officer from the most relevant partnership will always be identified.</p> <p>The Group approved the recommended process.</p>
<b>Other items</b>	
6	<p><u>Items for information</u></p> <p>a. Items signed off on behalf of the Children's Partnership:</p> <ul style="list-style-type: none"> <li>i. Aspiring Nottingham, £19,990 (Alistair Conquer)</li> <li>ii. Schools Improvement Personalised Learning Plan, £904,911 (Wendy Morton)</li> </ul> <p>The Group acknowledged the above items.</p>
7	<p><u>Forward plan</u>  Amendments to the forward plan were agreed to allow for the following themed agendas;</p> <ul style="list-style-type: none"> <li>▪ November - sport and health</li> <li>▪ December – participation, attendance and learning</li> </ul> <p>It was agreed that the CAA item would be taken off the agenda and be replaced with a written update which would be included as an item for information.</p>
8	<p><u>Any other business</u>  There was no other business.</p>